

Simple Employee Severance Agreement

This Severance Agreement ("Agreement") is made between:

Employee Name

Employer Name

1. Termination Details

Employee Position/Title

Effective Termination Date

2. Severance Benefits

Severance Amount

Payment Schedule

3. Release of Claims

The Employee releases all claims against the Employer as of the Termination Date. By signing this Agreement, the Employee waives any further claims relating to employment or termination.

4. Confidentiality

The terms of this Agreement are confidential and shall not be disclosed to any third party except as required by law.

5. Acknowledgment

By signing below, both parties acknowledge that they have read, understood, and agree to the terms of this Severance Agreement.

Employee Signature

Date

Employer/Representative Signature

Date