

Voluntary Severance Agreement

This Voluntary Severance Agreement ("Agreement") is entered into by and between the undersigned Employee ("**Employee**") and Company ("**Employer**"), collectively referred to as the "Parties".

1. Termination of Employment

The Employee voluntarily agrees to terminate employment with the Employer effective as of _____ ("Termination Date").

2. Severance Payment

In exchange for signing this Agreement, the Employer agrees to pay the Employee the gross sum of \$_____, less applicable taxes and withholdings ("Severance Payment").

3. Release of Claims

The Employee waives and releases any and all claims against the Employer, its affiliates, officers, and employees arising out of or relating to Employee's employment and termination thereof as of the date this Agreement is signed.

4. Confidentiality

The Employee agrees to keep the terms of this Agreement confidential and not to disclose any information regarding the Company's operations or business.

5. Return of Company Property

The Employee agrees to return all Company property, including documents, equipment, and laptops on or before the Termination Date.

6. Consideration Period and Revocation

Employee acknowledges being given at least _____ days to consider this Agreement.

Employee may revoke this Agreement within _____ days after signing by providing written notice to Employer.

7. Entire Agreement

This Agreement constitutes the entire agreement between the Parties concerning the subject matter and supersedes any prior agreements or understandings, written or oral.

Employee's Signature Date: _____

Employer's Representative Date: _____