

Jane Doe

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PROFESSIONAL SUMMARY

Strategic and results-driven Senior Director with over 15 years of leadership experience across Fortune 500 enterprises. Expert in executive management, business transformation, and building high-performance teams. Proven track record of driving operational excellence, growth, and innovation in dynamic markets.

PROFESSIONAL EXPERIENCE

Senior Director of Operations — *Global Tech Solutions, New York, NY*
2018 – Present

- Lead a team of 110+ across strategy, product, and operations, driving 27% revenue growth YOY.
- Oversaw successful integration of major acquisition, realizing \$25M in cost savings.
- Developed and launched enterprise-wide operational excellence program adopted company-wide.

Director, Business Transformation — *Innovatech Partners, San Francisco, CA*
2013 – 2018

- Directed multi-disciplinary teams through complex change management initiatives across North America.
- Championed digital transformation, delivering 15% efficiency improvement in operations department.
- Mentored and coached future leaders, resulting in four direct reports promoted to Director roles.

Senior Manager, Operations — *Premier Enterprises, Chicago, IL*
2008 – 2013

- Managed national projects with budgets up to \$8M, ensuring timely and on-budget delivery.
- Optimized supply chain processes, reducing costs by 18% over two years.

EDUCATION

MBA, Strategy & Leadership University of California, Berkeley 2008

B.S., Business Administration Northwestern University 2004

CORE COMPETENCIES

Executive Leadership
Strategic Planning
Business Transformation
Operational Excellence
Change Management
P&L Oversight
Cross-Functional Team Building
Stakeholder Engagement
M&A Integration