

Your Full Name

Email: your.email@example.com · Phone: (123) 456-7890 · City, State · LinkedIn: linkedin.com/in/yourprofile

PROFESSIONAL SUMMARY

Motivated professional with transferable skills and experience seeking to transition into [Target Industry]. Skilled in [Key Skill 1], [Key Skill 2], and [Key Skill 3], bringing a unique perspective from [Previous Industry]. Demonstrated strengths in [Strength/Competency].

CORE COMPETENCIES

- Skill/Competency 1 (e.g., Project Management)
- Skill/Competency 2 (e.g., Data Analysis)
- Skill/Competency 3 (e.g., Communication)
- Skill/Competency 4 (e.g., Leadership)
- Skill/Competency 5 (e.g., Customer Service)

RELEVANT SKILLS & ACCOMPLISHMENTS

Transferable Skill Area 1

- Brief accomplishment or experience demonstrating skill.
- Another relevant result, project, or initiative.

Transferable Skill Area 2

- Example: Improved efficiency by X% through [task or project].
- Example: Led a team of X to accomplish [result].

Transferable Skill Area 3

- Example: Developed [program, process, or solution] impacting [result/outcome].

PROFESSIONAL EXPERIENCE

Position Title, *Company Name*

MM/YYYY – MM/YYYY

- Brief summary of key responsibility or achievement focusing on transferable skills.

Position Title, *Company Name*

MM/YYYY – MM/YYYY

- Brief summary of key responsibility or achievement focusing on transferable skills.

EDUCATION

Degree or Certification, *Institution Name*

MM/YYYY

Relevant Coursework/Training, *Provider Name*

MM/YYYY