

First Lastname

Recent Graduate â€¢ Major / Concentration

Email: firstname.lastname@email.com Phone: (123) 456-7890 LinkedIn: linkedin.com/in/yourname Location: City, State

PROFILE

Motivated recent graduate eager to leverage academic skills, passion for learning, and fresh perspectives to contribute to a collaborative team environment.

EDUCATION

Bachelor of Science in Major 2020 â€“ 2024

University Name, City, State

GPA: X.XX / 4.0

EXPERIENCE

Intern / Student Assistant May 2023 â€“ Aug 2023

Company/Organization Name, City, State

- Contributed to a team project by performing research and preparing reports.
- Collaborated with peers to improve process efficiency by 10%.

SKILLS

Communication

Teamwork

MS Office

Problem Solving

Time Management

PROJECTS

Capstone Project Title 2024

Brief description or team project

- Developed a solution for XYZ problem using ABC technology.

HONORS & ACTIVITIES

- Deanâ€™s List, 2021â€“2024
- Member, Student Organization Name