

[Your Name]

[City, State] | [Email Address] | [Phone Number] | [LinkedIn URL or Portfolio]

PROFESSIONAL SUMMARY

[A concise two-three sentence overview highlighting your key skills, years of experience, and industry.]

WORK EXPERIENCE

[Job Title]

[Company Name], [Location] | [Month YYYY] – [Month YYYY]

- [Brief accomplishment or responsibility relevant to the job]
- [Another achievement or duty]

[Job Title]

[Company Name], [Location] | [Month YYYY] – [Month YYYY]

- [Brief accomplishment or responsibility relevant to the job]
- [Another achievement or duty]

EDUCATION

[Degree Earned]

[School Name], [Location] | [Month YYYY]

[Relevant coursework, honors, or activities]

SKILLS

[Skill 1] | [Skill 2] | [Skill 3] | [Skill 4]

CERTIFICATIONS

[Certification Name], [Issuing Organization] | [Year]