

First Last Name

Email: your.email@example.com Phone: (123) 456-7890 Location: City, State
LinkedIn: linkedin.com/in/yourprofile

Professional Summary

Recent college graduate with a degree in [Your Major] and practical experience in [Industry/Field]. Strong analytical, communication, and teamwork skills developed through academic projects and internships. Seeking an entry-level position to further develop abilities and contribute to organizational success.

Education

Bachelor of Science in [Major]

[University Name], [City, State]

Month Year – Month Year

GPA: X.XX/4.00 (Optional)

Experience

Intern, [Company Name]

[City, State] | Month Year – Month Year

- Collaborated with [team/department] to [describe main responsibility].
- Achieved [result/outcome], demonstrating [skill].
- Assisted with [project/aspect], gaining experience in [skill/tool].

Projects

[Project Name]

Month Year – Month Year

- Developed/Researched [project summary], using [tools/skills/technologies].
- Contributed as [role or responsibility].

Skills

[Skill 1]
[Skill 2]
[Skill 3]
[Skill 4]
[Skill 5]

Activities & Leadership

[Club/Organization], [Position] – Month Year – Month Year

[Volunteer Experience], [Role] – Month Year – Month Year