

[Your Name]

[City, State]

[Phone]

[Email]

[LinkedIn]

PROFESSIONAL SUMMARY

[Brief summary emphasizing project management experience, skills, and accomplishments.]

PROFESSIONAL EXPERIENCE

[Project Manager]

[Company Name], [Location]

[Month YYYY] – [Month YYYY]

• [Responsibility or achievement #1]

• [Responsibility or achievement #2]

• [Responsibility or achievement #3]

[Previous Job Title]

[Previous Company], [Location]

[Month YYYY] – [Month YYYY]

• [Responsibility or achievement #1]

• [Responsibility or achievement #2]

EDUCATION

[Degree]

[University Name], [Location]

[Year]

CERTIFICATIONS

[Certification Name], [Issuing Organization] – [Year]

[Certification Name], [Issuing Organization] – [Year]

KEY SKILLS

Project Planning

Agile Methodology

Risk Management

Stakeholder Communication

Budget Management

Team Leadership