

# [Your Name]

[City, State]  
[Phone]  
[Email]  
[LinkedIn]

## PROFESSIONAL SUMMARY

[Brief summary emphasizing project management experience, skills, and accomplishments.]

## PROFESSIONAL EXPERIENCE

### [Project Manager]

[Company Name], [Location]  
[Month YYYY] – [Month YYYY]  
• [Responsibility or achievement #1]  
• [Responsibility or achievement #2]  
• [Responsibility or achievement #3]

### [Previous Job Title]

[Previous Company], [Location]  
[Month YYYY] – [Month YYYY]  
• [Responsibility or achievement #1]  
• [Responsibility or achievement #2]

## EDUCATION

### [Degree]

[University Name], [Location]  
[Year]

## CERTIFICATIONS

[Certification Name], [Issuing Organization] – [Year]  
[Certification Name], [Issuing Organization] – [Year]

## KEY SKILLS

Project Planning  
Agile Methodology  
Risk Management  
Stakeholder Communication  
Budget Management  
Team Leadership