

# [Your Name]

[your.email@example.com] [+1 234 567 8901] [LinkedIn/Portfolio URL] [City, State]

## PROFESSIONAL SUMMARY

[Brief summary about yourself, your ambitions, and key strengths. Example: Recent graduate with a degree in X, seeking to leverage strong organizational and communication skills in an entry-level position.]

## EDUCATION

[Bachelor of Science in X]  
[University Name], [City, State] | [Month Year] – [Month Year]  
[GPA: X.XX/4.00] [Relevant Coursework: ABC, DEF, GHI]

## EXPERIENCE

[Internship / Volunteer Role]  
[Organization Name], [City, State] | [Month Year] – [Month Year]  
– [Responsibility/accomplishment 1]  
– [Responsibility/accomplishment 2]  
– [Responsibility/accomplishment 3]

## SKILLS

[Skill 1] [Skill 2] [Skill 3] [Skill 4]

## CERTIFICATIONS & AWARDS

[Certification Name] – [Year]

[Award Name] – [Year]

## PROJECTS

[Project Title]  
[Brief description of the project, key tech/skills used]

## REFERENCES

Available upon request.