

[Your Name]

[your.email@example.com] [+1 234 567 8901] [LinkedIn/Portfolio URL] [City, State]

PROFESSIONAL SUMMARY

[Brief summary about yourself, your ambitions, and key strengths. Example: Recent graduate with a degree in X, seeking to leverage strong organizational and communication skills in an entry-level position.]

EDUCATION

[Bachelor of Science in X]
[University Name], [City, State] | [Month Year] – [Month Year]
[GPA: X.XX/4.00] [Relevant Coursework: ABC, DEF, GHI]

EXPERIENCE

[Internship / Volunteer Role]
[Organization Name], [City, State] | [Month Year] – [Month Year]
– [Responsibility/accomplishment 1]
– [Responsibility/accomplishment 2]
– [Responsibility/accomplishment 3]

SKILLS

[Skill 1]

[Skill 2]

[Skill 3]

[Skill 4]

CERTIFICATIONS & AWARDS

[Certification Name] – [Year]
[Award Name] – [Year]

PROJECTS

[Project Title]
[Brief description of the project, key tech/skills used]

REFERENCES

Available upon request.