

# Jordan Taylor

Project Manager

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## PROFILE

Experienced and certified Project Manager with 8+ years leading cross-functional teams in delivering complex technology and business solutions. Adept at driving project life cycles, optimizing processes, and ensuring alignment with organizational goals.

## PROFESSIONAL EXPERIENCE

Senior Project Manager — Acme Solutions

2019 – Present | New York, NY

Lead enterprise software projects with budgets exceeding \$2M. Managed teams of up to 12, consistently delivering projects on time and within scope. Streamlined communication frameworks, improving client satisfaction by 30%.

Project Manager — Innovative Tech Co.

2015 – 2019 | Remote

Oversaw SaaS product development from concept to launch. Introduced agile methodologies, reducing cycle times by 20%. Coordinated between development, QA, and marketing teams.

## EDUCATION

MBA, Project Management — NYU Stern School of Business

2013 – 2015

B.S. in Information Systems — Boston University

2009 – 2013

## SKILLS

Agile & Scrum

Budget Management

Stakeholder Communication

Risk Assessment

Process Optimization

Team Leadership

JIRA & MS Project

Change Management