

[Your Name]

[Email Address] | [Phone Number] | [LinkedIn URL] | [City, State]

OBJECTIVE

Recent graduate with a Bachelor’s degree in [Your Major] seeking an entry-level position in [Target Field/Industry] to utilize strong [relevant skills] and academic knowledge.

EDUCATION

Bachelor of [Arts/Science] in [Your Major]
[University Name], [City, State] [Month Year] – [Month Year]
GPA: [Your GPA] (if 3.0 or above)

Relevant Coursework: [Course 1], [Course 2], [Course 3], [Course 4]

EXPERIENCE

[Job Title or Internship] – **[Company/Organization Name]**, [City, State]
[Month Year] – [Month Year]

- Briefly describe your responsibilities or accomplishments.
- List key projects or achievements (if any).

PROJECTS / ACADEMIC PROJECTS

[Project Title]
[Month Year] – [Month Year]

Brief description of the project, your role, and outcomes or skills demonstrated.

SKILLS

[Skill 1]
[Skill 2]
[Skill 3]
[Skill 4]
[Skill 5]

EXTRACURRICULAR ACTIVITIES / LEADERSHIP

[Position], [Club/Organization]
[Month Year] – [Month Year]

Highlights of your involvement, leadership, or achievements.

CERTIFICATIONS / HONORS & AWARDS

[Certification Name], [Issuing Organization] – [Month Year]
[Award Name], [Organization] – [Month Year]