

# Alexandra Smith

Senior Associate / Experienced Lawyer

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## PROFESSIONAL SUMMARY

Results-oriented Senior Associate with over 12 years of legal experience in commercial litigation, corporate law, and regulatory compliance. Adept at leading case strategy, managing client relations, and delivering favorable outcomes for high-profile clients. Demonstrated expertise in negotiation, risk assessment, and cross-functional team leadership within top-tier law firms.

## PROFESSIONAL EXPERIENCE

### Senior Associate, Litigation

2018 – Present

Johnson & Lee LLP, City, State

- Managed a team of 6 junior associates and paralegals on complex commercial litigation cases, achieving a 92% case success rate.
- Advised Fortune 500 clients on regulatory compliance, risk mitigation, contract negotiations, and dispute resolution.
- Developed and implemented litigation strategies, represented clients in court, and prepared legal documentation.

### Associate Attorney

2012 – 2018

Harrison Legal Group, City, State

- Handled all phases of civil litigation and arbitration in commercial, employment, and real estate matters.
- Conducted legal research, drafted motions, depositions, and appellate briefs.
- Maintained client communication and ensured adherence to best legal practices and ethical standards.

## EDUCATION

### Juris Doctor (JD)

2009 – 2012

University College of Law, City, State

### Bachelor of Arts in Political Science

2005 – 2009

State University, City, State

## BAR ADMISSIONS

State Bar of California

U.S. District Court, Central District of California

## SKILLS

Litigation Strategy   Legal Research & Writing   Team Leadership   Regulatory Compliance   Client Relations  
Negotiation   Risk Assessment

## HONORS & AFFILIATIONS

- Super Lawyers - Rising Star, 2021–2022
- Member, American Bar Association
- Mentor, City Law Mentorship Program