

Jane Doe

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PROFESSIONAL SUMMARY

Dedicated Family Law Practitioner with over 8 years of experience representing clients in divorce, child custody, adoption, and domestic violence cases. Recognized for thorough case preparation and empathetic client service. Proven track record of achieving favorable outcomes through negotiation and litigation.

CORE COMPETENCIES

Family Law Litigation
Mediation & Arbitration
Client Counseling
Legal Research & Writing
Case Management
Negotiation
Adoption Proceedings

PROFESSIONAL EXPERIENCE

Senior Associate Attorney, Family Law 2019 – Present

Smith & Partners LLP, City, State

- Lead counsel for over 100+ family law cases, including divorce, custody, and property settlement.
- Prepared and argued motions, trials, and hearings before family court judges.
- Negotiated settlements and worked with clients to resolve disputes outside court where possible.

Family Law Associate 2016 – 2019

Baker Legal Group, City, State

- Supported lead attorneys in high-conflict custody and divorce cases, drafting pleadings and legal documents.
- Conducted client intake interviews and provided ongoing counsel during proceedings.
- Assisted with mediations and collaborated with social workers and other professionals.

EDUCATION

Juris Doctor (JD) 2013 – 2016

LawSchool Name, City, State

Bachelor of Arts in Political Science 2009 – 2013

University Name, City, State

LICENSES & CERTIFICATIONS

- Bar Admission, State Bar of [Your State], 2016
- Certified Family Law Specialist, [Certifying Board], 2019

PROFESSIONAL AFFILIATIONS

- Member, American Bar Association – Family Law Section
- Member, [State] Association of Family and Conciliation Courts

REFERENCES

Available upon request