

First Lastname

Address Line, City, State ZIP

Email: email@example.com | Phone: (123) 456-7890

OBJECTIVE

Motivated and detail-oriented recent college graduate seeking an entry-level position to utilize educational background and develop professional skills.

EDUCATION

Bachelor of Arts in Major

College/University Name, City, State

Month Year – Month Year

- GPA: X.XX/4.00
- Relevant Coursework: Course 1, Course 2, Course 3

PROFESSIONAL EXPERIENCE

Job Title

Company/Organization Name, City, State

Month Year – Month Year

- Responsibility or achievement #1
- Responsibility or achievement #2
- Responsibility or achievement #3

Job Title

Company/Organization Name, City, State

Month Year – Month Year

- Responsibility or achievement #1
- Responsibility or achievement #2

SKILLS

- Skill 1
- Skill 2
- Skill 3

ACTIVITIES AND HONORS

- Club/Association Name – Role/Member, Year(s)
- Award/Honor Name – Year