

Alex Morgan

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(123) 456-7890

City, State

PROFILE

Motivated and detail-oriented recent graduate seeking an entry-level position to utilize and develop valuable skills in a professional environment.

EDUCATION

City High School

High School Diploma, 2023

EXPERIENCE

Volunteer, Local Community Center

June 2022 - August 2022

Assisted in organizing summer events, supported staff with daily tasks, and interacted with visitors.

Babysitter

2019 - 2023

Cared for children aged 3-10, ensuring safety and engagement through creative play.

SKILLS

Communication

Teamwork

Organization

Time Management

Microsoft Office

INTERESTS

Creative writing, problem solving, volunteering, technology