

Alexandra Lee

alexandra.lee@email.com | (555) 123-4567 | New York, NY | linkedin.com/in/alexleecv

SUMMARY

Recent college graduate with strong analytical and communication skills. Experienced in team projects, leadership, and problem-solving. Eager to contribute and grow in a dynamic professional environment.

EDUCATION

B.A. in Psychology *New York University*

May 2024

- GPA: 3.7/4.0
- Dean's List (2022-2024)

EXPERIENCE

Research Assistant *NYU Psychology Lab*

Sep 2022 – May 2024

- Collected and analyzed behavioral data for student research study.
- Collaborated with a team of 5 to design, test, and present findings.

Student Intern *Citywide Nonprofit Org*

Jun 2023 – Aug 2023

- Assisted with organizing youth workshops and program logistics.
- Developed outreach materials and participated in team meetings.

SKILLS

- Data Analysis (SPSS, Excel)
- Written & Verbal Communication
- Teamwork and Collaboration
- Time Management

ACTIVITIES

- President, Psychology Club, NYU (2023–2024)
- Volunteer, Community Health Awareness Program