

[Your Name]

[Professional Title / Area of Expertise]

[Phone] | [Email] | [LinkedIn or Portfolio URL]

[City, State]

CAREER SUMMARY

[Brief paragraph summarizing your career, key strengths, and value proposition. Tailor to the roles and industries you target. Mention total years of experience, primary skills, and unique professional qualities.]

CORE COMPETENCIES

- [Competency #1]
- [Competency #2]
- [Competency #3]
- [Competency #4]
- [Competency #5]
- [Competency #6]

PROFESSIONAL EXPERIENCE

[Job Title] – [Company], [Location]

[Month Year] – [Month Year / Present]

- [Achievement or responsibility #1]
- [Achievement or responsibility #2]
- [Achievement or responsibility #3]

[Previous Job Title] – [Previous Company], [Location]

[Month Year] – [Month Year]

- [Achievement or responsibility #1]
- [Achievement or responsibility #2]

EDUCATION

[Degree, Major]

[School Name], [Location]

[Year Graduated]

CERTIFICATIONS

- [Certification Name], [Issuing Organization], [Year]

TECHNICAL SKILLS

- [Skill #1]
- [Skill #2]
- [Skill #3]

PROFESSIONAL AFFILIATIONS

- [Organization], [Role/Title], [Year]

PROJECTS & ACHIEVEMENTS

- [Project or achievement #1: brief description]
- [Project or achievement #2: brief description]

LANGUAGES

- [Language]: [Proficiency Level]

REFERENCES

Available upon request.