

[Company Letterhead or Company Name]

[Company Address Line 1]

[Company Address Line 2]

[Date]

Employment Verification Letter

To Whom It May Concern:

This letter is to confirm the employment of:

Employee Name: _____

Job Title: _____

Employment Start Date: _____

Employment Status: (Full-time/Part-time/Temporary)

If you require any additional information, please feel free to contact us.

Sincerely,

[Authorized Signatory Name]

[Title]

[Contact Information]