

[Your Organization Name]
[Organization Address]
[City, State ZIP]
[Date]

Subject: Volunteer Appreciation Letter

Dear [Volunteer Name],

On behalf of [Organization Name], we would like to extend our heartfelt gratitude for your invaluable contributions as a volunteer.

[Write your personalized appreciation message here. You may mention the volunteer's specific efforts, dedication, and the impact they have made.]

Thank you once again for your commitment and support. We truly appreciate your generosity and time.

Sincerely, [Your Name] [Your Position] [Organization Name]