

Date: _____

To Whom It May Concern,

I am writing to recommend **[Applicant's Name]** for the internship position at your organization. As **[Your Position]** at **[Your Company/Institution]**, I have had the pleasure of working with **[Applicant's Name]** for **[duration]** and have been impressed by their dedication and work ethic.

During their time at **[Your Company/Institution]**, **[Applicant's Name]** demonstrated strong skills in **[relevant skills or qualities, e.g., communication, problem-solving, teamwork]**. They consistently showed initiative, commitment, and a keen eagerness to learn.

I believe that **[Applicant's Name]** would be a valuable asset to your team and will make significant contributions as an intern. I highly recommend them for the internship position they are applying for.

Please feel free to contact me if you need any more information.

Sincerely,

[Your Name]
[Your Position]
[Your Company/Institution]
[Your Contact Information]