

Apology Letter Template for Hurtful Words

Date:

Recipient's Name:

Dear [Recipient's Name],

I want to sincerely apologize for the hurtful words I said. I deeply regret my actions and the pain that I have caused you. It was never my intention to make you feel this way, and I take full responsibility for my words.

I understand how my comments have affected you and I am truly sorry. Please know that I have spent time reflecting on my behavior, and I am committed to being more thoughtful in the future.

If you are willing, I would appreciate the opportunity to talk openly and work towards rebuilding your trust. Thank you for taking the time to read my letter.

Sincerely,

Your Name