

# Blank Authorization Letter for Bank Transactions

Date:

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To:

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(Bank Name and Branch)

This is to authorize \_\_\_\_\_ (Name of Authorized Person) to perform the following transactions on my behalf at your branch:

- Withdraw cash
- Deposit funds
- Collect bank statements/documents
- Other: \_\_\_\_\_

My Account Details:

Account Name:

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Account Number:

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I confirm that I will be responsible for all transactions carried out by the authorized person.

Authorized Person's Signature

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Name: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Account Holder's Signature

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Name: \_\_\_\_\_

Contact No.: \_\_\_\_\_