

**Date:**

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**Landlord/Property Manager's Name:**

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**Landlord/Property Manager's Address:**

**Subject: Tenant Complaint Letter**

Dear

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I am writing to formally submit a complaint regarding the following issue(s) at my rented premises:

**Address of Rented Property:**

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**Description of Complaint:**

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I kindly request that this matter be addressed at the earliest possible convenience. Please contact me should you need any further information.

**Yours sincerely,**

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**Tenant Name:**

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**Tenant Signature:**

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**Contact Information:**

