

Date:

Landlord/Property Manager's Name:

Landlord/Property Manager's Address:

Subject: Tenant Complaint Letter

Dear

,

I am writing to formally submit a complaint regarding the following issue(s) at my rented premises:

Address of Rented Property:

Description of Complaint:

I kindly request that this matter be addressed at the earliest possible convenience. Please contact me should you need any further information.

Yours sincerely,

Tenant Name:

Tenant Signature:

Contact Information:
