

[Company Name]

Service Certificate

This is to certify that

[EMPLOYEE NAME]

was employed with **[Company Name]** as a **[Designation]** in the **[Department]** department from **[Start Date]** to **[End Date]**.

Employee ID	[Employee ID]
Department	[Department]
Designation	[Designation]
Date of Joining	[Start Date]
Date of Relieving	[End Date]

During their tenure, their performance and conduct were found to be satisfactory.

We wish them all the best for their future endeavors.

Authorized Signatory
[Name]
[Designation]

Date: [Date]
Place: [Location]