

Consulting Service Agreement Outline

1. Introduction

- Date of Agreement
- Parties Involved (Consultant & Client)

2. Scope of Services

- Description of Consulting Services
- Deliverables
- Exclusions

3. Term and Termination

- Effective Date
- Duration of Agreement
- Termination Conditions

4. Payment Terms

- Fees and Rates
- Invoicing
- Payment Schedule
- Out-of-pocket Expenses

5. Confidentiality

- Definition of Confidential Information
- Obligations of Both Parties

6. Intellectual Property

- Ownership of Work Product
- License, if any

7. Independent Contractor Status

- No Employment Relationship
- Tax Responsibilities

8. Limitation of Liability

9. Dispute Resolution

10. Miscellaneous

- Entire Agreement
- Amendments
- Governing Law
- Notices

Signatures

1. Consultant Name & Signature
2. Client Name & Signature
3. Date

