

[Company Name]

[Company Address]

[Phone / Email / Website]

EXPERIENCE CERTIFICATE

Certificate No: [Number]

Date: [DD/MM/YYYY]

To Whom It May Concern,

This is to certify that **[Employee Name]**, holding the position of **[Designation]**, was employed with **[Company Name]** from **[Start Date]** to **[End Date]**.

Duties and Responsibilities:

- [Responsibility 1]
- [Responsibility 2]
- [Responsibility 3]
- ...

Performance & Conduct:

[Brief summary of work performance and conduct, e.g., "During the tenure, [Employee Name] demonstrated professionalism and contributed effectively to the team's goals."]

Reason for Leaving:

[Reason, e.g., "Resignation", "End of Contract", "Mutual Agreement", etc.]

Remarks:

[Additional remarks, if any.]

[Name of Authorized Signatory]

[Designation]

[Company Name]

Date: [DD/MM/YYYY]

[Company Seal, if applicable]