

Consultant Engagement Letter

Date: _____

To: **Client Name**

Address: _____

This letter (â€œAgreementâ€) sets forth the terms of engagement between **Consultant Name** (â€œConsultantâ€) and **Client Name** (â€œClientâ€) regarding the consulting services to be provided.

1. Scope of Services

Consultant shall provide the following services to Client:

- _____
- _____

2. Term

This engagement will begin on _____ and will continue until _____ or until terminated per Section 6 below.

3. Fees & Payment

Client agrees to pay Consultant as follows:

4. Confidentiality

Consultant agrees to maintain the confidentiality of Clientâ€™s proprietary information, except as required by law.

5. Independent Contractor

Consultant is an independent contractor and not an employee or agent of Client.

6. Termination

Either party may terminate this engagement upon _____ daysâ€™ written notice.

7. Acceptance

Please indicate acceptance of this Agreement by signing below.

Consultant Signature

Date: _____

Client Signature

Date: _____