

# Your Name

Phone: (xxx) xxx-xxxx    Email: your.email@example.com    City, State

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## OBJECTIVE

*A brief statement about your career goals and what you aim to contribute to an employer.*

## EDUCATION

### School Name

Degree/Diploma    Expected Graduation: Month Year

*Relevant coursework, honors, or GPA (if desired)*

## EXPERIENCE

### Job Title / Role

Company/Organization Name    Location    Month Year – Month Year

*– Brief description of responsibilities or achievements, focus on transferable skills.*

### Volunteer / Internship (Optional)

Organization    Location    Month Year – Month Year

*– Short description of role and contributions.*

## SKILLS

*List of relevant skills (e.g., software, languages, technical, soft skills)*

## ACTIVITIES & INTERESTS

*Clubs, activities, hobbies, or interests if applicable.*