

# Basic Grant Application Outline

## 1. Cover Page

- Project Title
- Applicant Organization Name
- Contact Information
- Date of Submission

## 2. Executive Summary

[Brief overview of the project, its purpose, and expected outcomes.]

## 3. Statement of Need

[Describe the problem or need the project will address.]

## 4. Project Description

- **Objectives:** [List specific goals.]
- **Methods/Activities:** [Outline key activities and timeline.]
- **Expected Outcomes:** [Describe anticipated results.]

## 5. Organizational Information

[Provide background, mission, and capacity of the applicant organization.]

## 6. Budget

- Total Amount Requested
- Budget Breakdown (major categories)
- Other Funding Sources (if any)

## 7. Evaluation Plan

[How will you measure success and assess project outcomes?]

## 8. Appendices

- Letters of Support
- Resumes of Key Staff
- Other Relevant Materials