

Basic Grant Application Outline

1. Cover Page

- Project Title
- Applicant Organization Name
- Contact Information
- Date of Submission

2. Executive Summary

[Brief overview of the project, its purpose, and expected outcomes.]

3. Statement of Need

[Describe the problem or need the project will address.]

4. Project Description

- **Objectives:** [List specific goals.]
- **Methods/Activities:** [Outline key activities and timeline.]
- **Expected Outcomes:** [Describe anticipated results.]

5. Organizational Information

[Provide background, mission, and capacity of the applicant organization.]

6. Budget

- Total Amount Requested
- Budget Breakdown (major categories)
- Other Funding Sources (if any)

7. Evaluation Plan

[How will you measure success and assess project outcomes?]

8. Appendices

- Letters of Support
- Resumes of Key Staff
- Other Relevant Materials