

Employee Data Security Agreement

This Employee Data Security Agreement ("Agreement") is entered into between the undersigned employee ("Employee") and [Company Name] ("Company"), effective as of the date signed below.

1. Purpose

The purpose of this Agreement is to ensure the protection and confidentiality of Company data and information accessed, used, or disclosed by Employee.

2. Confidential Information

Employee acknowledges that, during the course of employment, they may have access to confidential or sensitive information, including but not limited to:

- Personal information of customers and employees
- Business plans, financial data, or trade secrets
- Company technology, systems, and software
- Any information designated as confidential by the Company

3. Employee Obligations

- Maintain the confidentiality and security of all Company data.
- Use Company data only for authorized work-related purposes.
- Not disclose confidential information to any unauthorized parties.
- Immediately report any suspected data breach or security incident to the appropriate Company personnel.

4. Term

The obligations under this Agreement remain in effect both during and after the termination of employment with the Company.

5. Consequences of Breach

Violation of this Agreement may result in disciplinary action, up to and including termination, as well as potential legal action.

6. Acknowledgement

By signing below, Employee acknowledges and agrees to comply with all terms of this Agreement.

Employee Name:

Signature:

Date:

Company Representative:

Signature:

Date:
