

Partnership Understanding Sheet for Research Projects

1. Project Overview

Project Title

Project ID / Reference (if any)

Summary / Purpose

2. Partners Involved

Partner Organization	Main Contact Person	Role / Contribution
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

3. Project Roles & Responsibilities

Outline specific roles and responsibilities of each partner

4. Key Milestones & Timeline

Milestone	Partner Responsible	Expected Completion
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

5. Data & Resource Sharing

Brief description of data/resource sharing, agreements, or ownership

6. Communication & Reporting

Planned communication methods, meeting frequencies, or reporting structures

7. Signatures

Name & Signature (Lead Partner)

Name & Signature (Co-Partner)

Date