

Sample MOU Worksheet for Joint Ventures

Party A Name and Address

Enter Party A's information

Party B Name and Address

Enter Party B's information

1. Purpose of Joint Venture

Describe the shared objective or purpose for the joint venture

2. Scope of Collaboration

Outline roles, responsibilities, or contributions of each party

3. Duration

Specify the duration or timeline of this MOU and joint venture

4. Financial Arrangements

Detail any financial obligations, cost-sharing, or funding

5. Management & Decision Making

Describe governance, decision-making process, or lead organization

6. Confidentiality

Summarize confidentiality parameters, if any

7. Termination

Explain how the MOU or joint venture can be ended

8. Miscellaneous

Include any other relevant terms (dispute resolution, amendments, etc.)

9. Signatures

Party A Representative (Name & Title)

Date

Party B Representative (Name & Title)

Date