

Blank Laboratory Safety Audit Checklist

Date of Audit:

Lab Name/Location:

Auditor Name(s):

Supervisor:

General Safety

Item	Compliant	Comments/Actions Required
Emergency exits are accessible		
Fire extinguishers available and unobstructed		
First aid kits accessible and stocked		
Proper signage (emergency, hazard, etc.) displayed		

Chemical Safety

Item	Compliant	Comments/Actions Required
Chemicals appropriately labeled & stored		
Safety Data Sheets accessible		
Compatible chemical segregation		
Secondary containment used as required		

Personal Protective Equipment (PPE)

Item	Compliant	Comments/Actions Required
Appropriate PPE available (gloves, goggles, etc.)		
PPE in use where required		
PPE in good condition		

Waste Management

Item	Compliant	Comments/Actions Required
Chemical waste properly labeled/stored		

Sharps disposed of correctly		
Regular waste removal schedule		

Other Observations

Signature of Auditor:
