

Retail Store Safety Checklist

Date: _____ Location: _____

Safety Checklist

Item	Yes	No	Notes / Action Required
Is all emergency signage visible and readable?			
Are walkways and exits clear of obstructions?			
Are fire extinguishers accessible and in good condition?			
Are spillages cleaned up promptly and correctly?			
Are shelves and displays stable and organized?			
Are electrical cords and outlets safe and undamaged?			
Is the staff aware of emergency procedures?			
Are first aid kits stocked and accessible?			
Is PPE available and in good condition (if required)?			
Others:			

Additional Comments

Completed by:

Signature:

Date:
