

Trip Preparation Checklist

Pre-Trip Tasks

- Book transportation (flight, train, etc.)
- Reserve accommodation
- Check passport/visa requirements
- Purchase travel insurance
- Plan itinerary/activities
- Arrange pet/house care
- Notify bank of travel plans

Packing List

- Clothing and shoes
- Toiletries
- Travel documents & ID
- Medications/first-aid
- Electronics & chargers
- Money/cards
- Snacks/water bottle

To-Do Before Departure

- Set up email/phone auto-reply
- Confirm bookings and check-in online
- Turn off appliances/unplug electronics
- Close and lock windows/doors
- Empty trash/refrigerator

Custom Items

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