

# Trip Preparation Checklist

## Pre-Trip Tasks

- ☐ Book transportation (flight, train, etc.)
- ☐ Reserve accommodation
- ☐ Check passport/visa requirements
- ☐ Purchase travel insurance
- ☐ Plan itinerary/activities
- ☐ Arrange pet/house care
- ☐ Notify bank of travel plans

## Packing List

- ☐ Clothing and shoes
- ☐ Toiletries
- ☐ Travel documents & ID
- ☐ Medications/first-aid
- ☐ Electronics & chargers
- ☐ Money/cards
- ☐ Snacks/water bottle

## To-Do Before Departure

- ☐ Set up email/phone auto-reply
- ☐ Confirm bookings and check-in online
- ☐ Turn off appliances/unplug electronics
- ☐ Close and lock windows/doors
- ☐ Empty trash/refrigerator

## Custom Items

- ☐
- ☐
- ☐