

Business Trip Packing List

Documents

<input type="checkbox"/>	Passport / ID
<input type="checkbox"/>	Travel Itinerary
<input type="checkbox"/>	Tickets / Boarding Pass
<input type="checkbox"/>	Hotel Reservation
<input type="checkbox"/>	Business Cards
<input type="checkbox"/>	Work Visa (if applicable)

Clothing

<input type="checkbox"/>	Business Attire
<input type="checkbox"/>	Casual Wear
<input type="checkbox"/>	Undergarments
<input type="checkbox"/>	Sleepwear
<input type="checkbox"/>	Comfortable Shoes
<input type="checkbox"/>	Socks
<input type="checkbox"/>	Belt
<input type="checkbox"/>	Outerwear (Jacket/Coat)

Toiletries

<input type="checkbox"/>	Toothbrush & Toothpaste
<input type="checkbox"/>	Deodorant
<input type="checkbox"/>	Comb / Brush
<input type="checkbox"/>	Travel-size Shampoo / Soap
<input type="checkbox"/>	Razor / Shaving Supplies
<input type="checkbox"/>	Makeup (if needed)

Electronics

<input type="checkbox"/>	Laptop / Tablet
<input type="checkbox"/>	Phone & Charger
<input type="checkbox"/>	Headphones

☐ Travel Adapters

☐ Power Bank

☐ USB Drives

Other Essentials

☐ Umbrella

☐ Medicines

☐ Snacks

☐ Reusable Water Bottle

☐ Notebook & Pen

☐ Face Masks

☐ Hand Sanitizer
