

Manufacturing Audit Checklist

Process Compliance â€“ Blank Template

Date

Location

Auditor(s)

Process/Line

| Checklist Item / Question | Compliant (Yes/No) | Findings / Observations | Corrective Actions | Responsible Person |
|--|----------------------------------|----------------------------|-----------------------|-----------------------|
| E.g. Is equipment maintained and calibrated? | <input type="button" value="▼"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="button" value="▼"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="button" value="▼"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="button" value="▼"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="button" value="▼"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Overall Comments / Summary

Auditor Signature

Date