

Supplier Audit Checklist Template

Supplier Name:

Address:

Contact Person:

Phone / Email:

Audit Date:

Auditor(s):

Checklist

Criteria / Area	Compliant	Non-Compliant	Comments / Evidence
1. Quality Management System in place			
2. Certifications (e.g., ISO, etc.)			
3. Document Control Procedures			
4. Traceability of Materials			
5. Supplier Evaluation Process			
6. Inspection & Testing			
7. Corrective Actions & CAPA			
8. Product Storage & Handling			
9. Employee Training			
10. Health & Safety Compliance			
Other/Custom Requirements			

Summary & Recommendations

Auditor Signature: