

# Wedding Event Checklist Outline

## 1. Pre-Wedding Planning

- Choose wedding date
- Set budget
- Draft guest list
- Book venue(s)
- Hire planner/coordinate (if needed)
- Select wedding party

## 2. Vendors & Services

- Photographer/Videographer
- Caterer
- Florist
- Baker/Cake
- Music/Entertainment
- Officiant
- Transportation
- Other (e.g., Hair/Makeup, Rentals)

## 3. Attire & Accessories

- Bride's attire and accessories
- Groom's attire and accessories
- Bridal party attire
- Rings
- Fittings and alterations

## 4. Stationery & Favors

- Save-the-dates
- Invitations
- Programs/Menus
- Seating chart/Place cards
- Favors
- Thank you cards

## **5. Day-Of Details**

- Ceremony details
- Reception details
- Vendor contacts & timeline
- Emergency kit
- Payments/tips for vendors
- Gifts for wedding party/parents

## **6. Post-Wedding**

- Return rentals
- Send thank you notes
- Preserve dress/flowers
- Review vendors
- Update name/documents (if applicable)