

# Home Relocation Planning Document

## 1. Basic Information

Current Address	
New Address	
Planned Moving Date	
Contact Person(s)	
Phone/Email	

## 2. Inventory Checklist

Item Category	Description	Quantity	Condition

## 3. Moving Timeline & Tasks

1. Notify landlord or property manager
2. Schedule moving company / truck
3. Purge unused items
4. Packing (by room)
5. Transfer/change address (post office, banks, etc)
6. Disconnect/utilities setup
7. Moving day logistics
8. Unpacking & setup

## 4. Utilities & Services

Service	Provider	End Date	New Start Date
Electricity			
Water			
Internet			
Others			

## 5. Important Contacts

Contact Type	Name	Phone/Email	Notes
Real Estate Agent			
Moving Company			
Utilities			

Others			
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**6. Notes & Reminders**

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