

# HIPAA Compliance Checklist Template

## 1. Administrative Safeguards

Requirement	Description	Yes	No
Security Management Process			
Assigned Security Responsibility			
Workforce Security			
Information Access Management			
Security Training and Awareness			
Security Incident Procedures			
Contingency Plan			

## 2. Physical Safeguards

Requirement	Description	Yes	No
Facility Access Controls			
Workstation Use			
Workstation Security			
Device and Media Controls			

## 3. Technical Safeguards

Requirement	Description	Yes	No
Access Control			
Audit Controls			
Integrity Controls			
Person or Entity Authentication			
Transmission Security			

## 4. Organizational Requirements

Requirement	Description	Yes	No
Business Associate Agreements			

## 5. Documentation & Review

Requirement	Description	Yes	No
	Maintain Required Documentation		
	Periodic Review & Updates		

*Note: This checklist is a blank sample template. Customize and fill it according to your organization's HIPAA compliance requirements.*