

Essential Moving Out Checklist Template for Homeowners

Use this checklist to stay organized and ensure nothing is missed when moving out.

1. Preparation

- Notify landlord/HOA (if applicable)
- Set official moving-out date
- Arrange for movers/truck rental
- Collect packing supplies

2. Documents & Records

- Update address (post office, banks, insurance, subscriptions)
- Gather and secure important documents
- Transfer utilities (electric, water, gas, internet)

3. Packing

- Sort and donate/unwanted items
- Label all boxes clearly
- Pack essentials separately
- Disassemble large furniture

4. Cleaning

- Clean all rooms (floors, walls, and surfaces)
- Empty closets and cabinets
- Clean kitchen appliances
- Dispose of trash and hazardous materials
- Yard/garden tidy-up (if applicable)

5. Final Steps

- Take photos of property condition
- Lock all doors and windows
- Leave keys, garage remotes, and manuals
- Inform neighbors/new owner