

Essential Moving Out Checklist Template for Homeowners

Use this checklist to stay organized and ensure nothing is missed when moving out.

1. Preparation

- ☐ Notify landlord/HOA (if applicable)
- ☐ Set official moving-out date
- ☐ Arrange for movers/truck rental
- ☐ Collect packing supplies

2. Documents & Records

- ☐ Update address (post office, banks, insurance, subscriptions)
- ☐ Gather and secure important documents
- ☐ Transfer utilities (electric, water, gas, internet)

3. Packing

- ☐ Sort and donate/unwanted items
- ☐ Label all boxes clearly
- ☐ Pack essentials separately
- ☐ Disassemble large furniture

4. Cleaning

- ☐ Clean all rooms (floors, walls, and surfaces)
- ☐ Empty closets and cabinets
- ☐ Clean kitchen appliances
- ☐ Dispose of trash and hazardous materials
- ☐ Yard/garden tidy-up (if applicable)

5. Final Steps

- ☐ Take photos of property condition
- ☐ Lock all doors and windows
- ☐ Leave keys, garage remotes, and manuals
- ☐ Inform neighbors/new owner