

Machinery Maintenance Checklist

Machine Name/ID

Location

Date of Assessment

Inspected By

Checklist

Item	Check (✓/—)	Remarks
Visual Inspection (Leaks, Damage)		
Lubrication Levels		
Belts & Hoses Condition		
Filters (Replace/Clean)		
Electrical Connections		
Safety Guards in Place		
Noise/Vibration		
Calibration/Settings		
Cleanliness		
Emergency Stops Working		

Additional Notes / Issues Found

Corrective Actions Taken / Comments

