

# Scheduled Maintenance Checklist

## Mechanical Equipment

### Equipment Information

Equipment Name		Model/Serial No.	
Location		Maintenance Date	
Technician		Supervisor	

### Maintenance Checklist

Check	Status	Remarks
Clean exterior and interior surfaces		
Inspect and lubricate moving parts		
Check for unusual noises/vibrations		
Inspect belts and pulleys		
Check electrical connections		
Inspect filters and replace as needed		
Test operation after maintenance		

### Additional Notes

Enter any additional notes or observations...

### Sign-off

Technician Signature		Date	
Supervisor Signature		Date	