

Residential Real Estate Closing Checklist

Buyer Information

- ☐ Confirm buyer's full legal name and contact information
- ☐ Review purchase agreement details
- ☐ Obtain lender pre-approval/proof of funds

Property Details

- ☐ Verify property address and legal description
- ☐ Schedule home inspection
- ☐ Order property appraisal

Legal & Title

- ☐ Order and review title search
- ☐ Obtain title insurance
- ☐ Resolve any title issues or liens

Financial

- ☐ Review settlement statement (Closing Disclosure)
- ☐ Confirm down payment and closing costs
- ☐ Arrange wire transfer or certified funds for closing

Final Steps

- ☐ Conduct final walk-through of the property
- ☐ Sign closing documents
- ☐ Receive copies of all signed documents
- ☐ Obtain keys and possession of property