

Residential Real Estate Closing Checklist

Buyer Information

- Confirm buyer's full legal name and contact information
- Review purchase agreement details
- Obtain lender pre-approval/proof of funds

Property Details

- Verify property address and legal description
- Schedule home inspection
- Order property appraisal

Legal & Title

- Order and review title search
- Obtain title insurance
- Resolve any title issues or liens

Financial

- Review settlement statement (Closing Disclosure)
- Confirm down payment and closing costs
- Arrange wire transfer or certified funds for closing

Final Steps

- Conduct final walk-through of the property
- Sign closing documents
- Receive copies of all signed documents
- Obtain keys and possession of property