

Equipment Maintenance Checklist Template

Equipment Name:

Equipment ID/Serial No.:

Location:

Department:

Inspected by:

Date:

Checklist

Item	Description	Checked (✓ / ✗)	Comments/Actions Needed
1	Mechanical Parts		
2	Electrical Connections		
3	Calibration		
4	Lubrication		
5	Safety Devices		
6	Cleanliness		
7	Other		

Additional Notes