

Simple M&A Confidentiality Agreement Outline

1. Introduction

- 1. Parties Involved
- 2. Purpose of Disclosure

2. Definition of Confidential Information

- Definition and Scope
- Exclusions

3. Obligations of Receiving Party

- Use Restriction
- Non-Disclosure
- Standard of Care

4. Permitted Disclosures

- Representatives
- Legal Requirements

5. Term and Termination

- Duration of Obligation
- Return/Destruction of Material

6. Remedies

- Injunctive Relief
- Liability

7. Miscellaneous

- Governing Law
- No Obligation to Proceed
- No Waiver

8. Signatures

