

Problem Statement Structure Guide

1. Context/Background

- Describe the general area of concern.
 - Provide necessary background information.
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2. Current Situation

- Summarize what is currently happening.
 - Explain any existing practices or solutions.
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3. Problem Identification

- Clearly state the problem.
 - Highlight why it is a problem (impacts, gaps).
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4. Evidence/Justification

- Support the problem's existence with data, facts, or examples.
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5. Desired Outcome/Goal

- State what an ideal solution would achieve.
 - List measurable or observable goals.
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