Proposal Intent Statement Template

Project Title

Enter project title

Principal Investigator

Name of PI

Affiliation/Department

Department or organization

Date

MM/DD/YYYY

1. Background and Rationale

Briefly describe the background and need for this project...

2. Objectives

List the main objectives...

3. Project Description

Provide a summary of the proposed work...

4. Expected Outcomes

Describe the expected results or outcomes...

5. Timeline (Optional)

Give an overview of the proposed timeline...

6. Additional Notes

Any other information to include...