

Project-Based Statement of Work (SOW)

1. Project Overview

[Insert a brief summary of the project, its background, and objectives.]

2. Project Scope

[List all deliverables, tasks, and milestones included in this project.]

- [Deliverable 1]
- [Deliverable 2]
- [Deliverable 3]

3. Project Requirements

[List team, technical, or other requirements.]

- [Requirement 1]
- [Requirement 2]

4. Timeline & Milestones

Milestone	Target Date
[Milestone 1]	[Date]
[Milestone 2]	[Date]

5. Roles & Responsibilities

Role	Description
[Role 1]	[Description]
[Role 2]	[Description]

6. Acceptance Criteria

[Define what constitutes completion and acceptance for each deliverable.]

- [Acceptance Criteria 1]
- [Acceptance Criteria 2]

7. Payment Terms

- [e.g., Upon milestone completion]
- [e.g., Final delivery]

8. Signatures

Client Representative:

Date:

Project Provider:

Date:
